



## Chartered Tax Adviser Trainee

OBI are currently seeking a Chartered Tax Adviser Trainee to join its Tax Group. The position involves working as part of a dedicated team of Tax specialists across a diverse range of clients.

OBI is a medium sized firm and respected provider of accounting and tax advisory services in the mid-west region. Our office is based in the heart of Limerick City at Third Floor, Mount Kennett House, Henry Street, Limerick.

The firm is divided into specialist departments providing audit and assurance, taxation and business advisory services to a broad range of clients. The Firm has three Partners and is regulated by Chartered Accountants Ireland and holds Registered Auditor status.

The Firm places huge emphasis on its people and ensuring it attracts ambitious candidates who will develop the requisite skills and knowledge to support and advise our clients in their businesses.

**TAX TRAINEE VACANCY:** The graduate trainee role will commence in Summer /Autumn 2018.

The successful candidate will undertake the Irish Taxation Institute's professional exams to become a Chartered Tax Adviser (CTA) and may also pursue an accounting qualification. The Firm has a dedicated tax department thus ensuring that graduates can be assured of a supportive culture to learn and progress their training with a view to achieving exam success and opportunity for career growth. We will support our trainees to achieve their professional qualification through induction, training, mentoring and coaching along with financial support for course fees and examination costs. This role entails a three-year tax training contract encompassing on-the-job training with incremental responsibility added each year to reflect the individual's work experience and examination progression.

The role of the Tax Trainee will include the following;

- Assist with the preparation of tax registrations
- Preparation of income tax, corporation tax and VAT returns
- Liaising with clients to ensure timely submission of tax returns and payment of taxes
- Liaising with the Audit / Accounts Department on tax related matters
- Dealing with ad-hoc queries from the Revenue Commissioners
- Researching and preparing advice for clients on tax consultancy queries
- Preparation of payroll calculations



**Experience, Knowledge & Skills:**

The successful candidate will have:

- Excellent organisational skills and prioritisation skills;
- A high level of accuracy and attention to detail;
- Good computing skills, including Excel and Word;
- Strong interpersonal and communications skills.

**Applications:**

Please send your application via email to [careers@obi.ie](mailto:careers@obi.ie) accompanied by a full curriculum vitae.